

LA INSTITUTE OF MASSAGE THERAPY

APPLICATION/ENROLLMENT AGREEMENT
1108 LAFITTE ST, LAKE CHARLES, LA 70601

337.474.3737

WWW.LAMASSAGESCHOOL.COM

NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

CELL #: _____

HOME #: _____

E-MAIL: _____

DATE OF BIRTH: _____ AGE: _____

DRIVER'S LICENSE #: _____

SOCIAL SECURITY #: _____

EMERGENCY CONTACT: _____

PHONE #: _____

Select a Semester: Spring (Mar) Weekends only
Fall (Sept) Weekend Day

By virtue of my signature below, I hereby enroll and obligate myself to pay to the order of LA Institute of Massage the amounts indicated for registration, tuition, and book & classroom fee for the 510-hour course. I will choose a payment option at the right. I certify that I have read both sides of this Enrollment Contract in its entirety; I agree to the financial terms I have chosen; and I accept the stated enrollment agreement and refund policies as written. I understand this contract is subject to representation only as expressed herein.

SIGNATURE: _____ DATE: _____

FINANCIAL INFORMATION

Please select a payment method

- FULL PAYMENT - **\$4650 total**
 - \$50 (registration fee; non-refundable; attach to enrollment contract)
 - \$300 (book/classroom fee) – due 1st day of class
 - \$4300 (tuition) – due 1st day of class

 - WEEKEND PAYMENT PLAN* - **\$5150 total (includes \$500 finance fee)**
 - \$50 (registration fee; non-refundable; attach to enrollment contract)
 - \$700 (\$300 book/classroom & \$400 finance fee) – due 1st day of class
 - \$4400 (\$4300 tuition & \$100 finance fee) – 11 payments of \$400 a month

 - DAY CLASS PAYMENT PLAN* - **\$5150 total (includes \$500 finance fee)**
 - \$50 (registration fee; non-refundable; attach to enrollment contract)
 - \$900 (\$300 book/class, \$100 tuition, & \$500 finance fee) – due 1st day of class
 - \$4200 (tuition) – 7 payments of \$600 a month
- * Monthly payments begin the second month of class.
* Payment plans must be paid in full prior to graduation and are subject to late fees*
- TRANSCRIPT EVALUATION FOR STUDENT TRANSFER
 - \$100 (attach to enrollment contract; non-refundable, and will apply to tuition)
 - \$10 per hour for each hour needed to complete 510 hours of course work after transfer of hours from previous schooling – an official transcript must be attached for evaluation purposes. _____ hours transferred _____ hours needed x \$10 per hour = \$_____ tuition + \$300 book & classroom fee. Student initials_____.

QUESTIONS? CALL 337.474.3737 OR
EMAIL INFO@LAMASSAGESCHOOL.COM

PLEASE COMPLETE THIS ENROLLMENT CONTRACT, ENCLOSE THE \$50 REGISTRATION FEE, & MAIL TO:

LIMIT
1108 LAFITTE ST
LAKE CHARLES, LA 70601

- I understand the tuition payment agreement I have chosen on the reverse side of this contract. Should I default on this agreement, I agree to be responsible for all legal fees incurred in a collection process.
- I understand that if I have chosen any payment plan, monthly payments are due on the first of each month and are considered late after the 5th of each month. I agree to pay a late fee of \$2.00 per day, retroactive to the 1st of the month for any payment received after the 5th of the month (ex: payment made on the 10th = \$20 late fees).
- I have received the school catalog or viewed the entire catalog featured at www.LaMassageSchool.com, both which contain: a class schedule, an outline of courses and their descriptions, a schedule of tuition, registration, book and classroom fee and other charges, refund policy, job placement assistance, financial aid, and other miscellaneous information which will be discussed fully during class orientation. Most of this information is also featured in the Student Handbook.
- I agree to comply with the established school policies during my term of enrollment.
- I understand that *massage therapy is physically demanding* and verify that *I am in good health and currently have no health issues, whether physical or emotional, that may interfere with my training*. Additionally, I agree to hold harmless LA Institute of Massage Therapy, for development of new health problems or exacerbation of preexisting health problems that occur due to my voluntary participation in the program.
- I understand that video and still photography may be used during class and I give permission for my image to be used in promotional and instructional materials.
- I understand that a portion of class may be online, that students are required to use a personal computer with internet access. I understand that students are also required to have an email address and check the account regularly.
- I understand that I must purchase 2 sets of scrubs to wear during class. I understand that within the first month of class, I must purchase 4 sets of twin sheets that I will bring to each class and that I will be responsible for laundering between classes.
- I further understand that I will be required to give and receive massages and agree to participate in this and student clinic in order to graduate.

ADMISSIONS USE ONLY

<input type="checkbox"/> Application Received ___/___/___	<input type="checkbox"/> Acceptance Letter Sent ___/___/___
<input type="checkbox"/> Accepted/Rejected by _____	Reason _____
	Date Method
<input type="checkbox"/> \$50 Registration Fee	___/___/___ _____
<input type="checkbox"/> \$300 Book Fee	___/___/___ _____
<input type="checkbox"/> \$4300 Tuition	___/___/___ _____
<input type="checkbox"/> Balance	___/___/___ _____ \$_____
Books received:	<input type="checkbox"/> MTPP <input type="checkbox"/> Patho

Notes: _____

REFUND POLICY

Three business day cancellation - If the student is unable to enter, for any reason, all monies paid will be refunded in full, if requested within three (3) business days after the signing of the enrollment contract and making an initial payment (registration fee).

Cancellation after the three business day cancellation period, but before commencement of classes by the student - If the student does not begin classes, no more than the \$50.00 registration fee shall be retained by the Institute.

Refunds for students who do not begin classes shall be made within 30 days of the start of a quarter, term, or semester.

For a student who withdraws after the commencement of classes, refunds are calculated as follows:

1. During the first week of class, 90% of the total tuition amount will be refunded, less the \$50.00 registration fee, thereafter;
2. During the second, third, and fourth weeks of class, 75% of the total tuition amount will be refunded, less the \$50.00 registration fee, thereafter;
3. During the first 25% of the course, 55% of the total tuition amount will be refunded less the \$50.00 registration fee, thereafter;
4. During the second 25% of the course, 30% of the total tuition amount will be refunded, less the \$50.00 registration fee, thereafter;
5. During the third and fourth 25% of the course, no refund will be made and the student will be responsible for the entire tuition fee.

Percentages of course completion are to be computed on the basis of clock hours. For programs exceeding one year in length, 100% of the stated course price attributable to the period beyond the 1st year will be refunded in full, when the student withdraws during the prior period.

Book and Classroom Fee Refund Policy: Books may not be returned and there are no refunds given for books or supplies. Any unused portion of the classroom fee will be refunded upon request.

Monthly Billing Accounts Refund Policy: Finances fees and late fees are non-refundable. These fees will not be considered as tuition when calculating a refund. All NSF checks will incur a handling fee that is the maximum allowable by Louisiana law.
